

How to Join a Google Classroom

Step 1: Sign in to your Chromebook with your school email and password. Your email is your name (ralph.jones@stu.ohio.kyschools.us) and your password is capital first initial, lower last initial followed by numbers. For example: Rj108555

Step 2: Open Google Chrome and go to google.com.



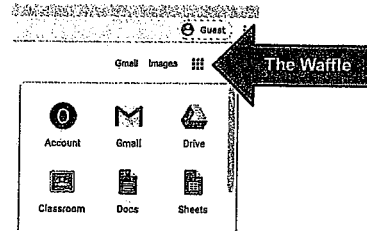
Step 3: Click the blue Sign In button in the top right of the screen. If you are using a Chromebook you can skip this step since you are already signed in to Google.



Step 4: Use your email address and password to sign in to Google. Your email is usually your name (ralph.jones@stu.ohio.kyschools.us) and your password is capital first initial, lower last initial followed by numbers. For example: Rj108555

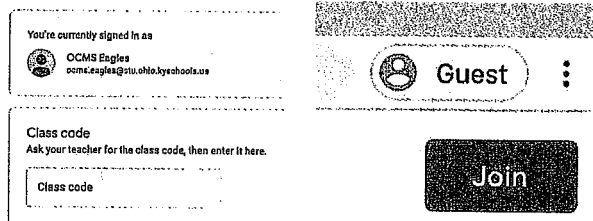


Step 5: Once signed in, click the waffle in the top right of the screen and choose Classroom.



Step 6: Click the + in the top right of the screen to join a new classroom.

Step 7: Enter the class code provided by your teacher and then click the blue Join button. Example code: exwyggh. You can find this code listed on Infinite Campus with each class or the OCMS website.



Step 8: You should now see the classroom that you joined. You can now join additional classes by clicking the + button in the top right corner.

