

**Western Elementary  
School Based Decision Making Council Minutes  
February 6, 2019  
3:30 p.m.**

Members Present :

Keith Brown - Principal  
Shannon Boothe - Teacher  
Tara Carter – Teacher  
Whitney Hunter - Teacher- absent  
Meagan Phelps - Teacher Minority Rep  
Nicole Taylor - Parent  
Amber Barrett – Parent- absent

1. Opening Business
  - a. Approval of agenda- approved by consensus
  - b. Approval of January minutes- approved by consensus
  - c. Good news report- Jr. Beta Club did very well at the Beta Convention. Students who are going to National Convention may be recognized at board meeting. Student numbers are going up, we are at 290 right now. Pizza and Pop was a success.
2. Student Achievement
  - a. Lexia- We are continuing to see growth through our students. All students are continuing to utilize the program and are getting individualized instruction.
  - b. iReady Online Instruction- Knockout game on the activeboard for students to play as a reward system. After looking at the data from the assessments, teachers were able to place students into the areas for the online instruction that they need to improve in. The students are working on the online instruction throughout the week.
3. School Improvement Planning
  - a. Monthly review
    - i. Parent Minority Representative - still actively seeking.
  - b. Committee Reports
    - Planning Committee- Family Science Night rescheduled for February 12th. Pastries with Peeps during Book Fair
    - PBIS Committee Minutes: tracking student misbehavior, Class Dojo Award reward for students for the 3rd nine weeks-- March 22nd
4. Budget Report
  - a. Munis report- February budget was reviewed and approved by consensus.
5. Bylaw or Policy Review/Reading/Adoption
  - a. Consultation Policy- tabled
  - b. Instructional/Non-instructional Staff- tabled
  - c. Time Assignment Policy-tabled
  - d. Writing Policy- Kentucky Department of Education passed writing policy guidelines. We are to write and submit writing policies. - Current school level Writing Policy Approved and ready to be submitted to KDE
6. Old Business- No old business
7. New Business-No new business
8. Public Comment- no public comment
9. Upcoming Deadlines/Next Meeting Date
  - a. Next meeting date is March 6, 2019 @ 3:30 p.m.
10. Adjournment- Tara Carter motion to adjourn, Shannon Boothe second it at 4:35 PM.