

Western Elementary
School Based Decision Making Council Minutes
March 5, 2018
3:30 p.m.

Members : Keith Brown - Principal
Shannon Boothe - Teacher
Lynda Robey – Teacher
Whitney Hunter - Teacher
Tara Carter - Teacher
Nicole Taylor - Parent
Amber Barrett – Parent
Brittany Carter - Parent ABSENT

Guest: Lynn Story

1. Opening Business
 - a. Approval of agenda: by consensus
 - b. Approval of February minutes: by consensus
 - c. Good news report: \$924.00 made at Daddy/Daughter dance per Nicole Taylor. Regional governors cup was held last weekend. Aiden McIntyre placed 4th in Social Studies.
 - d. Lynn Story: Lynn reported that she had sent home needs assessment forms to parents to help with preparation of her FRC grant. Parents suggested more after school activities other than sports, like clubs. Parents also felt the need for a transition into middle school activity and a bullying prevention/character education program. Lynn gave an overview of the current grant she will submit that incorporates some of these ideas.

2. Student Achievement Report/Data
 - a. Lexia Data: reviewed by the council. Mr. Brown will request Reading Plus data for the next meeting.
 - b. STAR update: students are back taking the assessments. Data will be available at next meeting.
 - c. Common assessment update: 4th grade still needs to complete their assessments. Other grade outcomes were discussed.
 - d. KPREP Assessment: council reviewed testing times and # items per test.

3. School Improvement Planning
 - a. Monthly review: book fair is currently going on with a family reading night scheduled for Tuesday.
 - b. CSIP
 - i. Executive Summary for Schools: reviewed and approved by consensus.
 - ii. Closing the Achievement Gap: reviewed and approved by consensus.

4. Budget Report
 - a. Munis report : reviewed by the council.

5. Standing/Program Review/Ad Hoc Committee Reports
 - a. Committee reports: minutes from School Climate, Planning were reviewed.

6. Bylaw or Policy Review/Reading/Adoption:
7. Student Assignment
 - a. Student Day and Week Schedule: reviewed, no changes
 - b. School Space: reviewed, no changes
 - c. Crisis Plan changes were brought to the table:
 - i. Closed session motion: A motion was made by Mrs. Robey at 4:48 and seconded by Mrs. Boothe to discuss Crisis Plan changes in Closed Session. Motion to return to open session made by Whitney Hunter and seconded by Nicole Taylor at 4:54.
 - ii. The Crisis Plan changes were approved by consensus.
 - d. Staff time Assignments: 2nd reading of changes took place and were approved by consensus.

8. Old Business

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9. New Business
10. Public Comment
11. Upcoming Deadlines/Next Meeting Date
 - a. Next scheduled meeting for April 9th at 3:30pm
12. Adjournment: Whitney Hunter made the motion to adjourn. Seconded by Tara Carter.