

**Southern Elementary School**  
**Summer Hines, Principal**  
**Learn Today, Lead Tomorrow**

**Site-Based Decision Making Council Minutes**

**July 30, 2019**

Southern Elementary SBDM Council met on July 30, 2019.  
Members present were Summer Hines, Candice Stevens,  
Danielle Stinson, Carolyn Casteel, and Karen Lasher.  
Secretary Beth Cleveland was also in attendance.

- I. Call to order:
  - A. Meeting called to order at 3:20 p.m. by Summer Hines.
- II. Agenda Approval:
  - A. Agenda approved by consensus.
- III. Reading of June minutes:
  - A. June minutes were approved by consensus.
- IV. Review/Approval of Budget Reports:
  - A. Review/Approval of Budget Reports: approved by consensus.
- V. Requests to speak:
  - A. No requests to speak.
- VI. Principal's Report: (items are FYI, they do not need action)
  - A. We had high attendance at Kindergarten JumpStart. The 5K/10K/CubRun is scheduled for September 7. The reconstruction of the lobby, the new door locking system and new installed doors will be complete before school starts.
- VII. Old Business:
  - A. Reviewed enrollment--enrollment is showing the same as the 2018-2019 school year.
  - B. Julie Bullock will be coming in to teach the 4th through 6th grades a Science Workshop. That schedule will be determined at a later date.
- VIII. Committee/Organization Reports:
  - A. PTO Officers: postponed
- IX. New Business:
  - A. Review Bylaws: Looked over several.
  - B. Elect SBDM Officers: Danielle Stinson is elected as the SBDM Vice-Chair. Beth Cleveland is elected as the SBDM Secretary.
  - C. Set SBDM calendar/times for 2019-2020 school year: The council voted to have the meeting on the 3rd Wednesday of each month at 7:15 A.M.
  - D. Fundraiser request: PTO: Council approves the sale of apparel for the beginning of the year sale. There was also discussion on the many fundraisers PTO will be submitting for approval.
  - E. Fundraiser request: Library: Book fairs are approved. One for the fall during the week of Grandparent's Day and also the spring fair planned for I LOVE TO READ week.
  - F. Fundraiser request: Beta Club: Beta had an awesome trip and results from Oklahoma City, OK. They placed in the top 10 in everything they competed in. There will be many fundraiser requests from Beta Club in the coming meetings. Examples: silicone bracelets, Pampered Chef, food trucks, Fall Festival basket, dance, etc.

- G. Discussion regarding overnight student trips - Beta to Leadership Summit & State Convention, 6th Grade to Washington D.C.--The travel agent is getting together bid packets to present to the school.
- H. Master Schedule: There will not be an afternoon study hall. Although similar to last year, the lunch schedule is slightly different with extra minutes between the arrival of each class. Also, there is a buffer for the homeroom period due to periodic extended town meetings.
- I. Approve 2019-2020 Crisis/Safety Management Plan: discussed this but don't want to approve until the construction of the lobby is complete.
- J. Closed session: Beginning at 4:18 p.m. Discussion regarding hiring of an assistant and a teacher.
- K. Open Session: Beginning at 4:40 p.m. Consulted about hiring the primary assistant. The council agreed on hiring Keisha Campbell Dockery pending the results of her paraeducator exam.
- X. Meeting adjourned at 4:46 p.m.